

TERMS OF ENTRY

Entry to and attendance at the Event is subject to the General Rules and Regulations of the Show (as set out below), together with British Showjumping Rules (as set out in the British Showjumping Handbook available on the British Showjumping website) or British Dressage Rules (as set out in the British Dressage Members' Handbook available on the British Dressage website). By entering the Show, you confirm that you have read, understood, accept and agree to comply with the Rules and Regulations of the Show and the Rules of British Showjumping or British Dressage, as applicable to the Show entered. In particular you acknowledge that the Organiser shall not under any circumstances be responsible for any loss, injury, illness or damage to (whether or not foreseeable and howsoever caused), or any theft from, any Competitor, any horse or other animal, any vehicle, or any other property whatsoever in the Show Ground, providing that nothing shall exclude or limit the Organiser's liability for the death of or personal injury to any person caused by its negligence or that of its employees or agents.

GENERAL RULES and REGULATIONS

Please read these General Rules and Regulations carefully. By entering, attending, or being in any way involved in any aspect of the Show, you indicate that you accept and agree to comply with these General Rules and Regulations.

- 1. DEFINITIONS** – In these General Rules and Regulations the term “**Competitor**” refers to every Entrant and Associated Person. The term “**Entrant**” refers to all exhibitors and competitors entering the Show. The term “**Associated Person**” refers to all owners, riders, handlers, drivers, grooms, and parents / guardians of competitors under the age of 17 associates and / or supporters of Entrants. The term “**Show**” refers to any event held at Addington Equestrian, Addington, Buckingham, Buckinghamshire, MK18 2JR (the “**Show Ground**”). The term “**Organiser**” refers to Show Direct Ltd incorporated and registered in England and Wales with company number 04558504 and all its employees, officers, representatives, volunteers and show officials. The term “**Show Secretary**” refers to the designated Show Secretary as named in the specific Show schedule or any other person as may be appointed to perform such role. The term “**Entry**” refers to the online entry submitted by all Entrants.
- 2. RESPONSIBILITY** – The Organiser shall not under any circumstances be responsible for any loss, injury, illness or damage to (whether or not foreseeable and howsoever caused), or any theft from, any Competitor, any horse or other animal, any vehicle, or any other property whatsoever in the Show Ground, provided that nothing shall exclude or limit the Organiser's liability for the death of or personal injury to any person caused by its negligence or that of its employees or agents.

Any items brought into the Show Ground or left in vehicles or tack lockers (whether locked or not) are at the Competitor's own risk. Competitors shall take such steps as are necessary to secure their property whilst in the Show Ground.

Competitors are responsible for ensuring that their horses are in good health and each Competitor shall take all necessary steps to prevent the contracting or spread of any disease or illness at the Show.

Competitors will be responsible for reimbursing the Organiser for all liabilities, costs, expenses, damages and losses (including but not limited to any direct, indirect or resulting losses, loss of profit, loss of reputation and all interest, penalties and legal costs and all other reasonable professional costs and expenses) suffered or incurred by the Organiser arising out of or in connection with any breach of these Rules and Regulations by the Competitor or anyone under the control of the Competitor.

All Children under the age of 17 must be accompanied by a responsible adult and may not be left at the Show unaccompanied.

Each Entrant will be considered responsible in all respects for the acts and/or failures to act of their Associated Persons. The Entrant shall be responsible for the consequences of any infringement by its Associated Persons of these Rules and Regulations.

Competitors are personally responsible for ensuring that they take all necessary measures with regards to health and safety.

Upon any entry to any competition at the Show each Competitor acknowledges that he/she is taking part in a risk sport and represents that he/she is a competent rider at the level of competition in which he/she has entered.

Competitors who suffer a fall or any other injury whilst in the Show Ground must report the fall / injury to the Show Secretary.

Competitors shall comply with the rules of Addington Equestrian and any reasonable instructions given to them by the Organisers.

3. **INSURANCE** – Competitors are personally responsible for damage to: any buildings, land, equipment, or other property in the Show Ground; or to any third persons caused by the Competitor, their employees, their agents, or their horses / ponies. It is strongly advised that Competitors have in force third-party insurance providing full coverage for participation in and attendance at the Show.
4. **ADDITIONAL FEES** – The Organiser reserves the right to charge an additional fee to Competitors should extraordinary circumstances arise which require procedures to be implemented that would not normally be anticipated or expected, but were considered by the Organiser to be in the best interests for the wellbeing of either Competitors, horses and animals, general public and / or the successful running of the Show.
5. **REMOVAL FROM THE SHOW** –The Organiser retains at its absolute discretion the right to decline entry or exclude or remove any person or animal from the Show or future shows or return any entry fee without being required to assign any reason or being liable to the Competitor for any compensation.
6. **COMPETITIONS** – The Organiser reserves the right to cancel, add to, or amend any of the competitions or the Show, as they deem appropriate (with the approval of British Showjumping or British Dressage).
7. **ENTRIES** – For competitions affiliated to British Showjumping or British Dressage, all class entries are confined to members and registered horses of British Showjumping or British Dressage, as applicable, in accordance with British Showjumping or British Dressage membership rules.
8. **FIRST AID** – A medical fee may be charged per day per Competitor towards medical cover during the hours of competition. This will be itemised in the Equipe entry process.
9. **REFUND OF ENTRY AND STABLE FEES** – Refunds of entries will only be made in accordance with British Showjumping or British Dressage refund rules. Entry fees, stabling fees and hook up fees will not be refunded if cancelled on or after the Close of Entries. Payment of refunds will be made after the Event, and an administration fee of 2% of the refund total, rounded up to the nearest £10, will be deducted
10. **COLLECTING RING** – All warming up must be done in the designated “Collecting Rings” provided and numbers will be strictly limited. Competitors found abusing the showground may be asked to leave the Show Ground.
11. **DRESS** – British Showjumping or British Dressage dress rules must be complied with, in particular, hard hats, which comply with current British Showjumping or British Dressage safety requirements, must be worn at all times when mounted. Show jumping competitors must be correctly dressed when walking the course.
12. **PRIZE MONEY** – All Competitors who win prize money must email their bank details to the Show Secretary at the email address stated in the schedule. Prize money will either be refunded to the card used to pay for entries, or be sent via a bank transfer to the bank details as submitted by the Competitor within 14 days of the last day of the Show. If bank details are not submitted within 14 days of the Show the prize money will be forfeited. In the event of insufficient starters in show jumping classes, rule 76.6.1 may be applied.

- 13. ALL VEHICLES** – The Organiser reserves the right to remove any vehicle which is obstructing any access (even if locked and unattended) and the Organiser will not be liable for any injury, loss or damage occasioned by such removal.
 - 14. FIRE EXTINGUISHERS** – All vehicles must be equipped with an appropriate fire extinguisher conforming to Local Authority Regulations.
 - 15. MOTORBIKES, SCOOTERS, BICYCLES AND QUAD BIKES** – Except for authorised official vehicles used by the Organiser, motorbikes, scooters, bicycles or quad bikes are not permitted at the Show. Disability vehicles are permitted.
 - 16. SMOKING** – There is a NO SMOKING policy which covers all areas of the Show Ground with the exception of the designated smoking areas.
 - 17. BARBECUES** – No barbecues are permitted in the Show Ground.
 - 18. DOGS** – Dogs are permitted in the Show Ground but must be kept on a lead and under control at all times. If, in the opinion of the Organiser, any person fails to control their dog/s they may be asked to leave the Show Ground. Other than assistance dogs, no dogs are not permitted into the catering or bar facilities.
 - 19. OBJECTIONS** – Objections should be made in writing in accordance with British Showjumping or British Dressage rules regarding objections. A £150 deposit in cash or card will be required per objection.
 - 20. OFFICIAL PHOTOGRAPHS AND FILM FOOTAGE** – It is understood and agreed by any Competitor attending the Event that permission is granted to the Organiser for any photographs and / or film footage taken at the Show by any official photographer or film company to be used by the Organiser for security, promotional and / or live streaming purposes, furthermore the Competitor agrees that permission is without any payment.
 - 21. FARRIER AND VETERINARY SURGEON** – The services of a farrier and vet are not available at the Show. Competitors must make their own arrangements and are responsible for any costs incurred in making such call outs.
 - 22. SHOWGROUND ACCESS** – Refer to the specific show schedule for detailed access information. In general, horses may arrive on the showground from 2.00pm the day prior to the Show. Horses requiring stables must arrive before 7.30pm as the Stable Managers Office will close at 8.00pm.
- Horses requiring stabling must arrive on the showground before 7.30pm.** Should any Competitor be delayed, they must contact the **Stable Manager** on **07487 423564**. **Stable Managers Office will close at 8.00pm each night.**
- Only horseboxes / trailers bringing horses and / or ponies intending to compete at the Show are permitted to enter the Show Ground.
- 23. STABLING** – There will be Permanent Barn Stables, plus Temporary Barn Stables available on the showground and **stables must be booked on-line.**

Stable hire is from 5.00pm on day of arrival – 4.00pm on the day of departure (access from 2.00pm on the day prior to the Event). Stables must be vacated on time so that incoming horses may be stabled. If stables are not vacated on time a fine of £80 per stable may be charged for late departure.

All Competitors will pay a **£20 stable deposit in cash** (the specific amount will be stated in the show schedule) upon arrival at the Stable Managers Office prior to being allocated stables. This deposit is fully refundable prior to departure and upon confirmation that the Competitors stable has been emptied of bedding and left tidy. If the stable is not emptied of bedding and left tidy the deposit will not be refunded.

Stable Manager's Office is open daily from 8.00am – 8.00pm

Any damage caused to stables will be charged to the hirer.

Horseboxes / trailers may be parked some distance from the stables. Competitors may not sub-let or re-sell any stables they have purchased and are then unable and / or don't wish to use themselves.

- 24. HORSES STABLED ON VEHICLES** – Horses may not be stabled in horseboxes / trailers. A Competitor deemed by the Organiser to be stabling their horse / pony in such a way will be asked to leave the Show Ground.
- 25. UNAUTHORISED USE OF STABLES** – Any Competitor who enters or makes use of any stable that has not been officially reserved for their use will be liable for a fine of £200 per stable with unauthorised occupancy.
- 26. STABLE BEDDING** – All stables will be empty of bedding at the start of occupancy and no bedding whatsoever is provided with the hire of the stable. If stated in the specific Show schedule, Natural Flake Shavings may be purchased from the Stable Managers Office between 9.00am - 8.00pm. **Straw is not permitted in stables.**
- 27. HAYLAGE** – If stated in the specific Show schedule, haylage will be available to purchase on site from the Stable Managers between 9.00am - 8.00pm.
- 28. STORAGE OF BEDDING & FODDER** – No hay, fodder or any flammable materials may be stored by the Competitor next to or underneath their horsebox and should be stored within their vehicles. Should the Competitor fail to comply with this requirement they may be asked to leave the Show Ground.
- 29. VACCINATION CERTIFICATE** – All horses and ponies at the Show must have a current and valid certificate of vaccination against Equine Influenza. All horses and ponies must have been fully vaccinated within the past twelve months before arriving at the event (or to conform to the current British Showjumping or British Dressage policy). Horses / Ponies must have received the full course of vaccinations or the booster at least 7 days before arriving at the Championships. **There will be random checking of certificates, and any horse or pony found without a valid certificate will not be permitted to remain at the Show.**
- 30. HOOK UPS** – A limited number of 6amp electrical hook ups are available for horseboxes and must be booked on-line. Hook Ups may not be transferred to another Competitor. Competitors must have a 16amp (blue socket) extension cable to connect to the socket supplied by the Organiser. It is the responsibility of the Competitor to ensure that all their cables and electrical equipment complies with current electrical regulations. Competitors must ensure that all electrical items in their horseboxes have a current PAT Certificate.

Whilst the Organiser will endeavour to supply the hook up booked the Organiser does not guarantee a constant supply throughout the Show, nor does the Organiser accept any responsibility accepted for losses and / or discomfort occurring as a result of a break in the supply provided.

Electrical connection must be booked on-line and is on a strictly first come basis. No refunds can be made on any cancelled hook up bookings after the Close of Entries. Competitors may not sub-let or re-sell any hook up they have purchased and are then unable and / or don't wish to use themselves.
- 31. GENERATORS** – Competitors may have generators in the horsebox parking areas providing they are moderately sized and do not reach a noise or emission level whereby, in the opinion of the Organiser, they become a nuisance. The Competitor is responsible for ensuring that any generator complies with all health and safety regulations and that all users adhere to the re-fuelling procedure set out in the Organiser's document: - P 04 'Re-fuelling vehicles and Equipment 121116' which is available on-site from the Stable Managers Office or in advance by request to the Organiser. All generators must be turned off between the hours of 10.30pm and 8.00am.
- 32. HORSE WALK** – Designated walkways are available for competitors to access the competition arenas.

Competitors on foot on the horse walks do so at their own risk.

- 33. STALLIONS** – No person shall allow a stallion for which he/she is responsible as owner, lessee, authorised agent or rider to compete or be prepared to compete, in any class without taking adequate precautions to ensure other persons are not put at risk of injury, in accordance with British Showjumping or British Dressage rules. Stallions must be identified on the Entry Form and also by use of stallion discs on the bridle at all times, white ribbons in the tail also permitted. Failure to do so may result in the animal having to be removed from the Show Ground.
- 34. PUBLIC TOILETS** – Limited public toilets will be open in the Show Ground 24 hours a day.
- 35. PUBLIC SHOWERS** – Public showers are open 24 hours a day within the permanent stable block.
- 36. LOST PROPERTY** - All lost property during the show will be located at the Secretary's Office. Any inquiries regarding lost property following the conclusion of a Show should be made to Show Direct at info@showdirect.co.uk.
- 37. ANTI-SOCIAL BEHAVIOUR** – Any act of anti-social behaviour, including excessive noise, will result in those responsible being required to leave the Show.
- 38. SHOW SPACE** – Under no circumstances may any Competitor or horse and / or pony go into any other area of Addington Equestrian, other than the areas designated for the Show in the Show Ground. A Competitor deemed to have broken these terms may be asked to leave the Show Ground.
- 39. SPEED LIMIT** – The speed limit in the Show Ground is 5mph, unless otherwise stated by the site signage.
- 40. CLOSE OF ENTRIES** – The date of the entries will close for each Event will be published on the website www.addington.co.uk. The Organiser reserves the right to close entries to competitions or cancel competitions prior to the published Close of Entries, if classes are over-subscribed on any given day.
- 41. OTHER TERMS** – If any court declares that any provision of these Rules and Regulations is invalid, unlawful or unenforceable to any extent, the provision will, to that extent, be severed from the remaining provisions, which will continue to be valid to the fullest extent permitted by law.

These Rules and Regulations are governed by English law. The Organiser and Competitor both agree to submit to the exclusive jurisdiction of the English Courts.

FIRE PROCEDURE

In the event of a fire:

1. Raise the alarm.
Inform an official who will inform the Management Team, Show Secretary and Stable Manager.
2. Management Team to access.
3. The Show Secretary to notify of the Fire Brigade upon direction from Management Team.
4. Management Team to manage the evacuation.
 - Manor Arena to be used as a gathering point for public.
 - Baloubet Arena to be used as a gathering point for horses.
5. Public address announcements will give clear evacuation announcements.
6. Stewards will assist with directing visitors and horses.
7. Stable Services to meet the Fire Brigade at the Black Gates and direct to the correct location.

8. Management Team to follow instructions from the Senior Fire Officer present.